

Federal Outcome and PEP Reports Overview

Revised 10/3/05

Report Name

Contacts with Children and Parents

Report Number

CM0601 a/b/c

Performance Measure

Contacts made by workers with children and parents for children in CPS ongoing services for purposes of case management.

Target Population

Report includes children who are open during the reporting period where there is an approved safety assessment for the case indicating that one or more children who are participants to the case are unsafe and safety services are agency managed. Includes children in out-of-home placement, children with an open court order (supervision) and children who are open but do not have a recognized legal status or are not in placement.

National Standard

N/A

CFSR Performance Item(s)

Well Being Outcome 1, Items 19 and 20 – Worker Visits with Child and Parents

Report Run Cycle

X Annual

X Quarterly

X Monthly

X On-Demand

Report Output

X Statewide
Summary
(c report)

X County/Site
Summary
(a report)

X Case-Level
Detail
(a report)

X All County
Comparison
(c report)

Key Columns in Report

Summary	1) Actual Contact with Children – part 1 of report 2) Number Children with no Contact to Date – part 1 of report 3) Actual Contact with Family as Whole – part 2 of report 4) Actual/Attempted Contact with Parents – part 2 of report
Case-Level Detail	Excel worksheet showing case ID (Column L), child ID (Column R), case note ID (Columns Y, AC, AF, AI, AL), date of case note (Columns Z, AB, AC, AG, AJ, AM) type of case note (Columns AA, AE, AH, AK, AN), and ongoing service group (Column V)

Other Comments/Considerations

- 1) Report includes two parts:
 - A. Worker contacts with individual children
 - B. Worker contacts with the family case, including the parents.
- 2) Counting case contacts for children and parents depends on including the particular persons as participants for the case contact and selection of the correct type of contact.

Attachments:

X	Report Field Definitions
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X	Screen Shots
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	Summary Output
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Report Key – Contacts with Children and Parents

County/Site	Calculations are grouped by County and by Site within the County. The County/Site comes from the primary assigned worker at the end of the reporting month. If no primary worker is assigned at the time of CPS Initial Assessment approval, the County/Site comes from most recent supervisory assignment at or prior to the end of the reporting month. If no supervisor is found, the County/Site comes from the most recent secondary assignment at or prior to the end of the reporting month.
Ongoing Service Group	<p>Report includes cases for which an "Unsafe, Agency Managed" finding was documented as part of a CPS Initial Assessment. Report also includes cases for which an "Unsafe, Agency Managed" finding was documented on a stand alone Safety Assessment. The Ongoing Service Groups are as follows:</p> <p><u>Placement</u> - cases with at least one child with in an Out of Home Placement at any time during the reporting month. The following Placement Statuses are excluded: Adult Corrections, Kinship Care - Voluntary, and Youth Correctional Facility. This may include some children who are in Juvenile Justice placements.</p> <p><u>Supervision</u> - cases with no children in Out of Home Placement, but at least one child for whom an Agency Supervision - Legal Custody Court Order was documented for the child on the Legal Status window. The child's Court Order must not have expired nor been terminated prior to the beginning of the reporting month. To place the child in Legal Custody, the Legal Status window must have the following items:</p> <ol style="list-style-type: none"> 1) Legal Action of CHIPS Petition, Request to Extend Dispositional Order, or Request to Revise Dispositional Order 2) Result of Dispositional order entered, Motion Granted, Order Extended, Order Revised, Petition-Granted, Request Granted 3) New Legal Status of Agency Supe L/C Plcmnt w/parent, County Custody-DHFS Guardianship, Guardianship to DHFS <p>Ongoing CPS - Voluntary - Children for whose family an "Unsafe, Agency Managed" finding was documented who did not have have an Out of Home Placement and who were not in Agency Supervision - Legal Custody.</p> <p><u>Voluntary</u> - cases with no children in out of home placement during the reporting period and no children under Agency Supervision during the reporting period.</p>
Number of Children new this Month	Number of children, by Ongoing Service Group whose "Unsafe, Agency Managed" Safety Assessment was approved during the Reporting Month. For TPR children, this represents children who were TPR'd during the reporting month.

Number with Actual Contact	<p>Number of children, by Ongoing Service Group, for whom an Actual Face-to-Face Contact occurred during to the reporting month. The Face-to-Face Contacts are recorded in eWiSACWIS on the Case Notes window. The following criteria must be met in order to count as an Actual contact:</p> <p>Date Occurred: is during the reporting month.</p> <p>Case Participant: the child is the case participant on the case note</p> <p>Category: Adoption, Family Assessment, Legal, Medical, Ongoing Services, Safety Services.</p> <p>Type: any of the types under the categories designated above.</p> <p>Face-to-Face Type: Any of the "Worker/Child . . ." values</p> <p>Face-to-Face Result: either of the ". . . Contact Occurred" values.</p>
Number with Attempted Contact	<p>Number of children, by Ongoing Service Group, for whom an Attempted Face-to-Face Contact occurred during to the reporting month. The Face-to-Face Contacts are recorded in eWiSACWIS on the Case Notes window. The following criteria must be met in order to count as an Attempted contact:</p> <p>Case Participant: the child is the case participant on the case note</p> <p>Date Occurred: is during the reporting month.</p> <p>Category: Adoption, Family Assessment, Legal, Medical, Ongoing Services, Safety Services.</p> <p>Type: any of the types under the categories designated above.</p> <p>Face-to-Face Type: Any of the "Worker/Child . . ." values</p> <p>Face-to-Face Result: any value.</p>
Number with Contact Prior to Rpt Period	<p>Number of children, by Ongoing Service Group, for whom an Actual or Attempted Face-to-Face Contact occurred prior to the reporting month but not during the reporting month.</p>
Number with No Contact to Date	<p>Number of children, by Ongoing Service Group, for whom no attempted nor actual Face-to-Face Contact occurred since the date the child was referred to CPS Ongoing.</p>

Window Screen Shots- Contacts with Children and Parents

Case Note Documenting Contact with Child

Case Notes - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Case: Brooks, Brenda Worker: Frank Fox Date Entered: 11/23/2004 02:52 PM Case Note ID:

Note Information

Date Occurred: 11/17/2004 11:17 AM PM
Category: Ongoing Services Units: 0000.0
Type: Case Evaluation ☐ Billable
Face-to-Face Contact Type: Worker/Child Contact In Home
Face-to-Face Contact Result: Scheduled/Contact Occurred

Participants:
Brooks, Bill
Brooks, Brad
Brooks, Brenda
Hold down the 'Ctrl' key for multi-selection

Date Contact Occurred

Narrative
Case Note 1/1
This is a contact with the child.
Result of the Contact Attempt

Insert Correction Note Clear Fields Create Save Close

Done Internet

Face-to-Face Contact Values

ID_GRP1	TX_DESC_LRG
1	Worker/Child Contact In Home
2	Worker/Child Contact Out of Home
3	Other/Child Contact In Home
4	Other/Child Contact Out of Home
5	Not Applicable
6	Worker/Parent Contact in Home
7	Worker/Parent Contact Out of Home
8	Other/Parent Contact in Home
9	Other/Parent Contact Out of Home

ID_GRP1	TX_DESC_LRG
1	Scheduled/Contact Occurred
2	Scheduled/Contact Did Not Occur
3	Unscheduled/Contact Occurred
4	Unscheduled/Contact Did Not Occur

Legal Status Documenting Child Being Placed Under Protective Custody

Legal Status - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS Print Spell Check Help

Case Participant

Name: Brad Brooks Previous Legal Status: None

Court Outcome

Legal Action: CHIPS Petition Verified?

Result: Motion Granted Hearing Date: 11/12/2004

Applies To: Child Date Filed/Served: 00/00/0000

Court: Family Date Order Entered: 00/00/0000

Court 2: Wisconsin Family Courts, Dodge County Expiration Date: 05/11/2004

Court Number: 04 Next Court Date: 00/00/0000

Tribal Contact: Report Due: 00/00/0000

Judge: Report Submitted: 00/00/0000

Commissioner:

Branch:

New Legal Status: Legal Custody to Agency

☒ Protective Custody

☐ Under Appeal

☐ CTW finding made(Continued placement of the child in his or her home would be contrary to the welfare of the child)

☐ REPR finding made(Reasonable efforts to prevent the removal of the child from the home were made by the agency)

Save Close

Done Internet